ADOPTION PARTNER REQUIREMENTS

Confirm Your Fit for the PetSmart Charities Adoption Program

Provide a positive adoption experience

- Respond to inquiries in a timely manner
- Ensure a smooth adoption process
- Offer post-adoption support
- Represent your organization, PetSmart, and PetSmart Charities professionally

Partner closely with the PetSmart store team

- Communicate regularly with store leaders and associates
- Schedule a monthly check-in with the store leader
- Adapt to each store's unique team, customers, layout, and processes
- Prioritize flexibility and collaboration

Complete adoptions onsite and in AME

- Pet parent (adopter) and pet must be together in store
- All adoptions are required to be processed in Adoptions Made Easy (AME)
- The pet parent must sign adoption release form in AME while at the store

Establish Primary Organization Contacts

- Designate at least two organizational contacts
- Include one leader with legal signing authority
- Identify a primary day-to-day contact, who may also serve as one of the two required contacts

Confirm organizational eligibility

- Eligible partners must be one of the following type of organization: **1)** Nonprofit organizations registered with the IRS as: 501(c)(3), 509 (a)(1) or (2), 509 I/II (3), **2)** Municipality, or **3)** Indigenous organization.
- Partners must have a business bank account in the organization's name.

All boxes checked?
It's a good fit!

Link Back to "Becoming an Adoption Partner" step-by-step reference guide