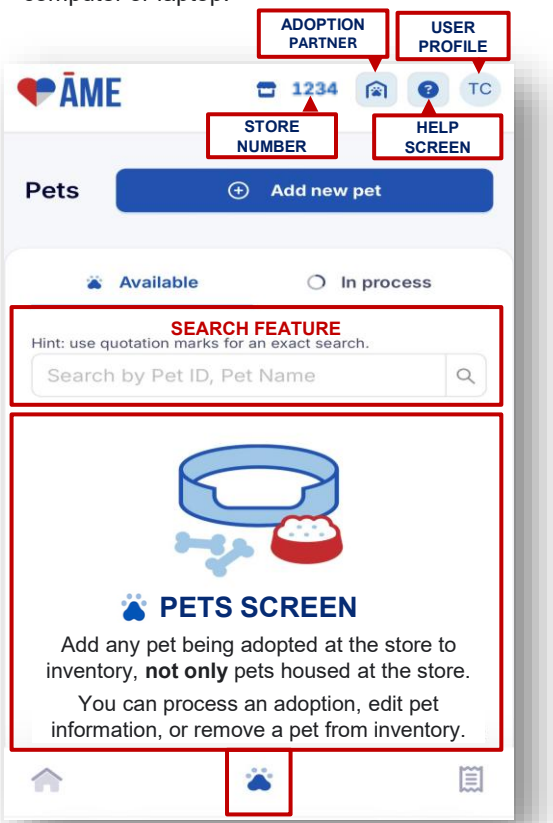
ĀME PORTAL USER VIEW

HOW TO NAVIGATE IN AME

MOBILE DEVICE VIEW

This is the default screen. Navigation and layout may appear differently on a computer or laptop.



PETS SCREEN

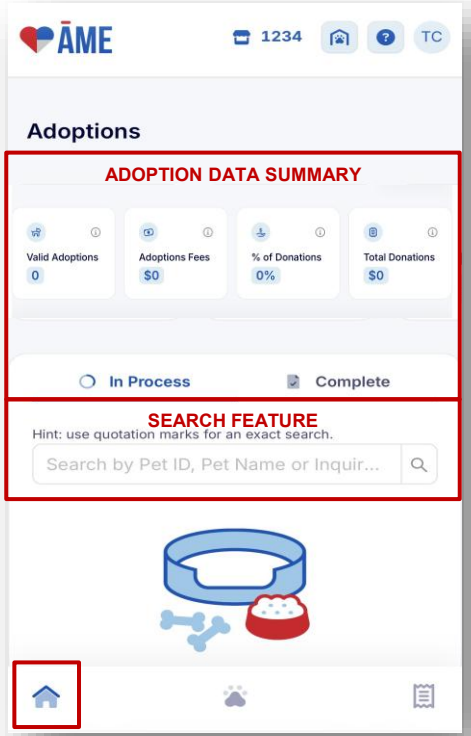
Add any pet being adopted at the store to inventory, **not only** pets housed at the store.

You can process an adoption, edit pet information, or remove a pet from inventory.

ADOPTIONS SCREEN

Confirm "In Process" adoptions after the pet parent completes the required steps.

Use "Completed" to review adoption details, contracts and receipts



REPORTS SCREEN

Filter, run, and view reports.

All users can use these functions; only Admins can download reports.



NEED HELP? Email AMEsupport@petsmartcharities.org